

## SAFEGUARDING POLICY

**School:** Cartwright Dance Collective

**Website:** [www.cartwrightdancecollective.com](http://www.cartwrightdancecollective.com)

**Email:** [admin@cartwrightdancecollective.com](mailto:admin@cartwrightdancecollective.com)

**Phone:** 07788 763196



This policy statement applies to anyone working on behalf of Cartwright Dance Collective including senior managers, paid staff, self-employed staff, volunteers, sessional workers, agency staff and students.

Cartwright Dance Collective works with children and families as part of its activities. These include: teaching groups of children and adults and teaching private lessons to children.

The purpose of this policy statement is:

- to protect children and young people who receive Cartwright Dance Collective services. This includes the children of adults who use our services.
- to provide parents, staff and volunteers with the overarching principles that guide our approach to child protection.

### Legal Framework

This policy has been drawn up on the basis of legislation, policy and guidance that seeks to protect children in Scotland.

A summary of the key legislation and guidance is available from  
<https://learning.nspcc.org.uk/child-protection-system>

### We believe that:

- children and young people should never experience abuse of any kind.
- we have a responsibility to promote the welfare of all children and young people, to keep them safe and to practise in a way that protects them.

### We recognise that:

- the welfare of the child is paramount.
- all children, regardless of age, disability, gender reassignment, race, religion or belief, sex, or sexual orientation have a right to equal protection from all types of harm or abuse.
- some children are additionally vulnerable because of the impact of previous experiences, their level of dependency, communication needs or other issues.
- working in partnership with children, young people, their parents, carers and other agencies is essential in promoting young people's welfare.



We will seek to keep children and young people safe by:

- valuing, listening to and respecting them.
- appointing a nominated child protection/safeguarding lead.
- developing child protection and safeguarding policies and procedures which reflect best practice.
- using our safeguarding procedures to share concerns and relevant information with Social Work Services, and involving children, young people, parents, families and carers appropriately.
- creating and maintaining an anti-bullying environment and ensuring that we have a policy and procedure to help us deal effectively with any bullying that does arise.
- recruiting staff and volunteers safely, ensuring all necessary checks are made – All Cartwright Dance Collective staff are required to have a PVG check.
- implementing a code of conduct for staff and volunteers.
- ensuring that we provide a safe physical environment for our children, young people, staff and volunteers, by applying health and safety measures in accordance with the law and regulatory guidance.
- recording and storing information professionally and securely.

Contact Details -

Dance School Safeguarding Officer: Kim Cartwright

NSPCC Helpline: 0808 800 5000

Social Work Services: 01563 554200

Out of Hours Social Work: 0800 3287758

NSPCC Helpline: 0808 800 5000

Police: General 101 – Emergency 999

We are committed to reviewing our policy and good practice annually. This policy was last reviewed in June 2025 and will be reviewed again June 2026.

**Name:** Kim Cartwright

**Job Title:** Dance School Owner

**Signature:** *K. Cartwright*